



*"The purpose of art is
washing the dust of daily life
off our souls."
~ Pablo Picasso*

Limelight Performing Arts Studio Policy Agreement

It is my great privilege and pleasure to teach music in the hopes that it will *"wash away the dust of daily life"* for others as it has done for me. The result of the bond between student and teacher can last a lifetime. There are things each of us must do to ensure that those results are positive and beneficial. Please read the following policies and expectations with the understanding that they are in place to ensure a quality learning experience for all involved: students, parents and teachers!

WHAT YOU CAN EXPECT FROM LIMELIGHT TEACHERS

Limelight Studios will strive to provide quality instruction tailored to the individual needs of each of its students. In addition, you can expect us to:

- ☐ Be prepared for all lessons and available at the scheduled lesson time.
- ☐ Have the ability and training to teach all materials.
- ☐ Have a positive and encouraging attitude.
- ☐ Communicate clearly with students and parents.
- ☐ Create individualized lesson plans for each student.
- ☐ Track student progress and share results with parents.
- ☐ Endeavor to provide opportunities for performing outside of recitals and lesson times.

WHAT IS EXPECTED FROM LIMELIGHT STUDENTS

Students of Limelight Studios are excited to learn about music in the genre of their choosing. While not every student aspires to be a classical pianist or vocalist, it does take discipline to grow skill. With that in mind, each student is expected to:

- ☐ Be prepared for all lessons and available at the scheduled lesson time.
- ☐ Bring all music books and other assigned materials to each lesson.
- ☐ Practice on their own time between lessons.
- ☐ Promptly communicate any concerns with the teacher.
- ☐ Participate in the Spring Recital.
- ☐ Come with an attitude to learn and have fun!

WHAT IS EXPECTED FROM LIMELIGHT PARENTS

Students often have the desire to play piano or learn to sing but not always the discipline. Parents can help their children have a positive and productive learning experience in the following ways:

- ☐ Show up for each lesson a few minutes before scheduled to wash hands and get a drink if the lesson is in person or to allow time for technology adjustments if the lesson is online.
- ☐ Help your child set aside consistent practice times between lessons to ensure their success.
- ☐ Lack of practice = lack of progress.
- ☐ This will cause frustration and disappointment leading to a growing desire to stop altogether.
- ☐ A lifetime of joy in music is worth a little struggle to create this new habit!
- ☐ Pay lesson fees at the first lesson of each month.
- ☐ For piano students, provide a working instrument at home.
- ☐ For voice students, provide a suitable space to sing at home. It's going to get loud!
- ☐ Promptly communicate any concerns with the teacher.



LESSON SCHEDULES

All regular schedules are for weekly lessons in 30, 45 or 60 minute sessions. The length of the session is determined on an individual basis depending on the age and ability level of each student. Lessons are arranged for a specific day and time for the entire school year starting in early September and ending in mid-June.

Coaching sessions for auditions or special event preparation are arranged around regular lesson schedules.

Summer Sessions are available on a flexible customized schedule at a special rate.

SPRING RECITAL POLICY

Limelight Performing Arts holds a Spring Recital as a showcase of what the students have achieved throughout the year. This event is also a thank you to parents for their support of the studio and as such there is no charge for the recital.

Recitals are a unique and very valuable learning experience and take many months of preparation by the students and teacher. Practice during the week of recital will take place at the recital location on a specified day and time and will be in lieu of regularly scheduled lessons throughout that week.

Vocal students pay for their accompanist for the recital and any rehearsal time outside of regular lessons.

***All Limelight Performing Arts students are required to participate in the recital.**

STATEMENTS, FEES AND PAYMENTS

A flat fee is charged each month based on the 10-month span from the beginning of school in September through the end of school in mid-June. On average, there are four lessons per month, however, some months there may be five lessons and some three depending on holidays. This variance is taken into account while calculating the flat monthly fee.

A statement will be emailed at the beginning of each month. Monthly lesson fees are due by the first lesson of each month. A \$15.00 late fee will be assessed for any payment received after the first lesson of each month. Returned check fees will be assessed at the current bank fee rate. Convenience fees for online payment services such as PayPal and Venmo will apply at the current rate of each service. If you prefer a method other than email to receive your statement, please notify me and we will be happy to accommodate your request.



CANCELLATIONS, MISSED LESSONS AND MAKEUP POLICY

Your monthly fee reserves a specific lesson time each week for you and you alone. It's understandable that the occasional need will arise to cancel a lesson and a Makeup Credit will be issued for qualified cancellations. A lesson qualifies as a cancellation if notice is received via email, text or phone 24 hours or more prior to the scheduled lesson.

During every two-month period, one Makeup Credit will be issued for a qualifying missed lesson. Students may use their Makeup Credit on designated makeup days and times. Scheduling of a makeup lesson is available through the Student Portal login on a first-come-first-served basis. It is the sole responsibility of the parent to sign up for makeup lessons. Makeup Credits expire after each two-month period. Please call or email if further instructions are required.

Lessons missed without notification or cancelled less than 24 hours before the reserved lesson time will not qualify for a Makeup Credit, nor will there be reimbursement. Same day cancellations due to illness or family emergency will qualify for Makeup Credits if received prior to 8:00 a.m. the day of the lesson. In the event that the teacher needs to cancel a lesson, every effort will be made to reschedule at the convenience of the student.

PROBATION AND LESSON TERMINATION

Discontinuing Lessons

We understand that a student's interests and schedule can change over time. If you decide to end music lessons, please provide a 2-week written notice. Any remaining balance will be due at the student's final lesson.

Student Progress & Support Policies

To help every student succeed, regular attendance, lesson materials, practicing, tuition payments, and family support are essential. If a student is consistently struggling in these areas, Limelight Studios may initiate a temporary progress plan.

In these cases, we will partner with parents to create an individualized practice strategy to help the student re-engage and get back on track. If there is no improvement after four weeks, lessons may be discontinued, and any outstanding balance will be due in full.

Thank you for your attention to this Studio Policy.

If you have questions about any portion of what you have read, do not hesitate to contact us by phone or email at:

Limelight Performing Arts Studio
17525 NW Woodmere Ct., Beaverton, OR 97006
limelightpa@gmail.com
541-993-9977

***Please sign and return the following page (Page 4) at your first lesson.**



Limelight Performing Arts Studio Policy Agreement 2026 - 2027 Music Season

**After reading the 2026 - 2027 Studio Policy and discussing it with your child,
please sign and return this page at the first lesson.**

We, the undersigned, have read and agree to abide by the Limelight Performing Arts Studio Policy Agreement for the 2026 - 2027 season.

Print Student Name: _____

Student Signature: _____ Date: _____

Print Parent Name: _____

Parent Signature: _____ Date: _____

I am incredibly excited to partner with you in your musical journey.
By respecting these guidelines, we set the stage for what matters most:

YOUR MUSICAL GROWTH!

I look forward to our time together and a successful, rewarding year.

Welcome to Limelight Performing Arts Studio!